

# **ANNUAL REPORT**

OF

Name: HANCOCK MUNICIPAL WATER UTILITY

Principal Office: 420 N. JEFFERSON ST.

P.O. BOX 154

HANCOCK, WI 54943-0154

For the Year Ended: DECEMBER 31, 1999

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

# **SIGNATURE PAGE**

JERRY W. CARLTO	ON	of
(Person responsible for a	ccounts)	
HANCOCK MUNICIPAL WATER UT	TILITY ,	certify that I
(Utility Name)		
am the person responsible for accounts; that I have examine knowledge, information and belief, it is a correct statement the period covered by the report in respect to each and every the period covered by the report in respect to each and every the period covered by the report in respect to each and every the period covered by the report in respect to each and every the period covered by the report in respect to each and every the period covered by the report in respect to each and every the period covered by the report in respect to each and every the period covered by the report in respect to each and every the period covered by the report in respect to each and every the period covered by the report in respect to each and every the period covered by the report in respect to each and every the period covered by the report in respect to each and every the period covered by the report in respect to each and every the period covered by the report in respect to each and every the period covered by the report in respect to each and every the period covered by the report in respect to each and every the period covered by the report in respect to each and every the period covered by the report in respect to each and every the period covered by the report in the period covered by the period co	of the business and affairs of s	
	05/11/2000	
(Signature of person responsible for accounts)	(Date)	
VILLAGE CLERK		
(Title)		

# **TABLE OF CONTENTS**

Schedule Name	Page
General Rules for Reporting	i
Signature Page	ii
Table of Contents	iii
Identification and Ownership	iv
FINANCIAL OFFICE	
FINANCIAL SECTION	E 04
Income Statement Income Statement Account Details	F-01 F-02
Income from Merchandising, Jobbing & Contract Work (Accts. 415-416)	F-02 F-03
Revenues Subject to Wisconsin Remainder Assessment	F-03 F-04
Balance Sheet	F-05
Net Utility Plant	F-06
Accumulated Provision for Depreciation and Amortization of Utility Plant (Acct. 110)	F-07
Net Nonutility Property (Accts. 121 & 122)	F-08
Accumulated Provision for Uncollectible Accounts-Cr. (Acct. 144)	F-09
Materials and Supplies	F-10
Unamortized Debt Discount & Expense & Premium on Debt (Accts. 181 and 251)	F-11
Capital Paid in by Municipality (Acct. 200)	F-12
Bonds (Acct. 221)	F-13
Notes Payable & Miscellaneous Long-Term Debt	F-14
Taxes Accrued (Acct. 236)	F-15
Interest Accrued (Acct. 237)	F-16
Contributions in Aid of Construction (Account 271)	F-17
Balance Sheet End-of-Year Account Balances	F-18
Return on Rate Base Computation	F-19
Return on Proprietary Capital Computation	F-20
Important Changes During the Year	F-21
Financial Section Footnotes	F-22
WATER OPERATING SECTION	
Water Operating Revenues & Expenses	W-01
Water Operating Revenues - Sales of Water	W-02
Sales for Resale (Acct. 466)	W-03
Other Operating Revenues (Water)	W-04
Water Operation & Maintenance Expenses	W-05
Taxes (Acct. 408 - Water)	W-06
Property Tax Equivalent (Water)	W-07
Water Utility Plant in Service	W-08
Source of Supply, Pumping and Purchased Water Statistics	W-10
Sources of Water Supply - Ground Waters	W-11
Sources of Water Supply - Surface Waters	W-12
Pumping & Power Equipment	W-13
Reservoirs, Standpipes & Water Treatment	W-14
Water Mains	W-15
Water Services	W-16
Meters	W-17
Hydrants and Distribution System Valves	W-18
Water Operating Section Footnotes	W-19

### **IDENTIFICATION AND OWNERSHIP**

Exact Utility Name: HANCOCK MUNICIPAL WATER UTILITY

Utility Address: 420 N. JEFFERSON ST.

P.O. BOX 154

HANCOCK, WI 54943-0154

When was utility organized? 1/1/1957

Report any change in name:

Effective Date: Utility Web Site:

### Utility employee in charge of correspondence concerning this report:

Name: MR. JERRY W. CARLTON

Title: CLERK TREASURER

Office Address: VILLAGE OF HANCOCK

420 NORTH JEFFERSON STREET

P.O. BOX 154

HANCOCK, WI 54943-0154

**Telephone:** (715) 249 - 5521 **Fax Number:** (715) 249 - 5521

E-mail Address: vhancock@uniontel.net

### Individual or firm, if other than utility employee, preparing this report:

Name: MR. JEFF KROPP

Title: CPA

Office Address: ACCOUNTING WORKSHOP

5001 HEFFRON ST.

STEVENS POINT, WI 54481

Telephone: (715) 341 - 2911
Fax Number: (715) 341 - 5737
E-mail Address: kropp@coredcs.com

### President, chairman, or head of utility commission/board or committee:

Name: MR. LENNY CARLTON

Title: COMMITTEE CHAIRMAN

Office Address:

804 S. OAKWOOD ST. HANCOCK, WI 54943-7588

**Telephone:** (715) 249 - 5885 **Fax Number:** (715) 249 - 5521

E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? NO

#### IDENTIFICATION AND OWNERSHIP

### Individual or firm, if other than utility employee, auditing utility records:

Name: NONE

Title:

Office Address:

Telephone: Fax Number: E-mail Address:

Date of most recent audit report: Period covered by most recent audit:

### Names and titles of utility management including manager or superintendent:

Name: MR JERRY W CARLTON
Title: CLERK TREASURER

Office Address: VILLAGE OF HANCOCK

420 NORTH JEFFERSON STREET

P.O. BOX 154

HANCOCK, WI 54943-0154

**Telephone:** (715) 249 - 5521 **Fax Number:** (715) 249 - 5521

E-mail Address: vhancock@uniontel.net
Name: MR. GARY M. NIGBOR

Title: SUPERINTENDENT

Office Address: VILLAGE OF HANCOCK

135 EAST NORTH LAKE STREET

P.O. BOX 154

HANCOCK. WI 54943-0154

**Telephone:** (715) 249 - 5222 **Fax Number:** (715) 249 - 5080

E-mail Address: vhancock@uniontel.net

Name: MR. THERON S. GARDNER

Title: VILLAGE PRESIDENT

Office Address: VILLAGE OF HANCOCK

410 N. MAIN ST.

HANCOCK, WI 54943-9642

Telephone: (715) 249 - 5735
Fax Number: (715) 249 - 5521
E-mail Address: gardner@uniontel.net

Name of utility commission/committee: SEWER WATER COMMITTEE

### Names of members of utility commission/committee:

MRS LOUISE BARNES, VILLAGE TRUSTEE MR JOHN W. BUEHLER, VILLAGE TRUSTEE

### **IDENTIFICATION AND OWNERSHIP**

Names of members of utility commission/committee:

MR JOHN J. BUSHMAN, VILLAGE TRUSTEE

Is sewer service (VER) deneral by the Relitor R. YEBLAGE TRUSTEE

If "yes," has the mantenpath, \$youtinate, 如maten and sewer service into a single public utility, as provided by Wis. Stat. § 66.077 of the Wisconsin Statutes? NO

Date of Ordinance:

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?

of water or sewer treatment plant)? NO

Provide the following information regarding the provider(s) of contract services:

Firm Name:		
Contact Person:		
Title:		
Telephone:		
Fax Number:		
E-mail Address:		

Contract/Agreement beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

# **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	34,776	30,062	1
Operating Expenses:			
Operation and Maintenance Expense (401)	22,888	16,578	2
Depreciation Expense (403)	3,368	3,192	3
Amortization Expense (404)	0	0	4
Taxes (408)	3,775	4,048	5
Total Operating Expenses	30,031	23,818	
Net Operating Income	4,745	6,244	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income OTHER INCOME	4,745	6,244	
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	1	0	9
Miscellaneous Nonoperating Income (421)	0	0	10
Total Other Income Total Income	1 4,746	0 6,244	_
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	0	0	_ 12
Total Miscellaneous Income Deductions	0	0	
Income Before Interest Charges	4,746	6,244	
INTEREST CHARGES		_	
Interest on Long-Term Debt (427)	0	0	13
Amortization of Debt Discount and Expense (428)	0		_ 14
Amortization of Premium on DebtCr. (429)	0	4 5 4 4	15
Interest on Debt to Municipality (430)	1,302	1,541 0	_ 16
Other Interest Expense (431)	0	U	17 10
Interest Charged to ConstructionCr. (432)	1, <b>302</b>	1,541	_ 18
Total Interest Charges Net Income	1,302 3,444	4,703	
EARNED SURPLUS	3,777	4,703	
Unappropriated Earned Surplus (Beginning of Year) (216)	(128,968)	(132,286)	19
Balance Transferred from Income (433)	3,444	4,703	20
Miscellaneous Credits to Surplus (434)	3,020	3,160	_ <u>_ 2</u> 1
Miscellaneous Debits to SurplusDebit (435)	0	4,545	22
Appropriations of Surplus-Debit (436)	0	0	23
Appropriations of Income to Municipal FundsDebit (439)	0	0	24
Total Unappropriated Earned Surplus End of Year (216)	(122,504)	(128,968)	_

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### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)
Revenues from Utility Plant Leased to Others (412):	• •
NONE	1
Total (Acct. 412):	0
Expenses of Utility Plant Leased to Others (413):	
NONE	2
Total (Acct. 413):	0
Nonoperating Rental Income (418):	
NONE	3
Total (Acct. 418):	0
Interest and Dividend Income (419):	
INTEREST ON TEMPORARY CASH INVESTMENT	14
Total (Acct. 419):	1
Miscellaneous Nonoperating Income (421):	
NONE	5
Total (Acct. 421):	0
Miscellaneous Amortization (425):	
NONE	
Total (Acct. 425):	0
Other Income Deductions (426):	
NONE	7
Total (Acct. 426):	0
Miscellaneous Credits to Surplus (434):	
TAX EQUIVALENT FORGIVEN	3,020
Total (Acct. 434):	3,020
Miscellaneous Debits to Surplus (435):	
NONE	g
Total (Acct. 435)Debit:	0
Appropriations of Surplus (436):	
Detail appropriations to (from) account 215	10
Total (Acct. 436)Debit:	0
Appropriations of Income to Municipal Funds (439):	
NONE	11
Total (Acct. 439)Debit:	0

# **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					ı	<u>0</u> 1
Costs and Expenses of Merchandisin	ng, Jobbing and	l Contract Wo	rk (416):			
Cost of merchandise sold					(	0 2
Payroll					(	<u> </u>
Materials					(	<u> </u>
Taxes					(	<u> </u>
Other (list by major classes):						_
					(	0 6
Total costs and expenses	0	0	0	O		0
Net income (or loss)	0	0	0	0		0

### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	34,776	0	0	0	34,776	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0 [				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify:					0	6
Revenues subject to Wisconsin Remainder Assessment	34,776	0	0	0	34,776	· :

# **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	177,291	160,661	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	81,152	77,784	2
Net Utility Plant	96,139	82,877	-
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	0	0	5
Other Investments (124)	0	0	6
Special Funds (125)	0	0	7
Total Other Property and Investments	0	0	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	19,988	19,526	8
Temporary Cash Investments (132)	11,475	0	9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	5,606	5,899	11
Other Accounts Receivable (143)	0	0	12
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	13
Receivables from Municipality (145)	0	0	14
Materials and Supplies (150)	150	150	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)	0	0	17
Total Current and Accrued Assets	37,219	25,575	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	0	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	0	0	
Total Assets and Other Debits	133,358	108,452	

# **BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	19,677	5,326	21
Appropriated Earned Surplus (215)	0	0	22
Unappropriated Earned Surplus (216)	(122,504)	(128,968)	23
Total Proprietary Capital	(102,827)	(123,642)	
LONG-TERM DEBT			
Bonds (221)	0	0	24
Advances from Municipality (223)	19,880	24,841	25
Other long-Term Debt (224)	0	0	26
Total Long-Term Debt	19,880	24,841	_
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	0	0	28
Payables to Municipality (233)	161,112	152,861	29
Customer Deposits (235)	0	0	30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	107	107	32
Other Current and Accrued Liabilities (238)	1,051	1,051	33
Total Current and Accrued Liabilities	162,270	154,019	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)	0	0	35
Other Deferred Credits (253)	0	0	36
Total Deferred Credits	0	0	_
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)	0	0	37
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	54,035	53,235	_ 38
Total Liabilities and Other Credits	133,358	108,453	=

### **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)
Plant Accounts:				
Utility Plant in Service (100)	177,291	0	0	0
Utility Plant Purchased or Sold (391)				
Utility Plant in Process of Reclassification (392)				
Utility Plant Leased to Others (393)				
Property Held for Future Use (394)				
Construction Work in Progress (395)				
Utility Plant Acquisition Adjustments (396)				_
Other Utility Plant Adjustments (397)				
Total Utility Plant	177,291	0	0	0
<b>Accumulated Provision for Depreciation and Amo</b>	ortization:			
Accumulated Provision for Depreciation of Utility Plant in Service (110)	81,152	0	0	0
Total Accumulated Provision	81,152	0	0	0
Net Utility Plant	96,139	0	0	0
-				

# **ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)**

Depreciation Accruals (Credits) during the year:

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)
Balance first of year	77,784				77,784
Credits During Year					
Accruals:					
Charged depreciation expense (403)	3,368				3,368
Depreciation expense on meters					
charged to sewer (see Note 3)					0
Accruals charged other					
accounts (specify):					
					0
Salvage					0
Other credits (specify):					
					0
Total credits	3,368	0	0	0	3,368
Debits during year					
Book cost of plant retired	0				0
Cost of removal					0
Other debits (specify):					
					0
Total debits	0	0	0	0	0
Balance End of Year	81,152	0	0	0	81,152
Composite Depreciation Rate?	Yes				
If yes, what is the rate?	2.00%				

# **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify): NONE	0			0	2
Total Nonutility Property (121)	0	0	0	0	_
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	_

# **ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)**

Particulars (a)	Amount (b)	
Balance first of year	0	1
Additions:		
Provision for uncollectibles during year		2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
Total Additions	0	_
Deductions:	_	
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others		6
Total accounts written off	0	
Balance end of year	0	

# **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	•

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility	150	150	2
Sewer utility		0	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies		0	6
Total Materials and Supplies	150	150	=

# UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written	Off During Year		
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)	
Unamortized debt discount & expense (181) NONE				— 1
Total			0	
Unamortized premium on debt (251)		=		
NONE				2
Total		_	0	

# **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	5,326	1
Changes during year (explain):		
INVESTMENT BY MUNICIPALITY	14,351	2
Balance end of year	19,677	•

# **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

		Final		Principal
	Date of	Maturity	Interest	Amount
Description of Issue	Issue	Date	Rate	End of Year
(a)	(b)	(c)	(d)	(e)

**NONE** 

### **NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances (223)					
ADVANCE	11/18/1993	12/01/2003	5.00%	19,880	1
Total for Account 223				19,880	_

# **TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)	
Balance first of year	0	1
Accruals:		
Charged water department expense	3,775	2
Charged electric department expense		3
Charged sewer department expense		4
Other (explain):		
NONE		5
Total Accruals and other credits	3,775	
Taxes paid during year:		
County, state and local taxes	3,020	6
Social Security taxes	696	7
PSC Remainder Assessment	59	8
Other (explain):		
NONE		9
Total payments and other debits	3,775	
Balance end of year	0	:

# **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	d Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrue Balance End of Year (e)	d
Bonds (221)					
NONE	0			0	1
Subtotal	0	0	0	0	•
Advances from Municipality (223)					
ADVANCE	107	1,302	1,302	107	2
Subtotal	107	1,302	1,302	107	•
Other long-Term Debt (224)					
NONE	0			0	3
Subtotal	0	0	0	0	
Notes Payable (231)					•
NONE	0			0	4
Subtotal	0	0	0	0	
Total	107	1,302	1,302	107	
					•

# **CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

		Elect	ric				
Particulars (a)	Water (b)	Distribution (c)	Other (d)	Sewer (e)	Gas (f)	Total (g)	
Balance First of Year	53,235	0	0	0	0	53,235	1
Add credits during year:	<u> </u>					<u> </u>	
For Services	800					800	2
For Mains						0	3
Other (specify): NONE						0	4
Deduct charges (specify):							
NONE						0	5
Balance End of Year	54,035	0	0	0	0	54,035	
Amount of federal and state grants in aid received for utility construction included in End of Year totals						0	6

# **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

NONE         1           Total (Acct. 123):         0           Other Investments (124):         2           NONE         0           Special Funds (125):         0           NONE         3           Total (Acct. 125):         0           Notes Receivable (141):         4           Total (Acct. 141):         0           Customer Accounts Receivable (142):         5,606         5           Electric         6           Sewer (Regulated)         7         0           Other (specify):         8         7           NONE         8         7           Total (Acct. 142):         5,506         5           Other Accounts Receivable (143):         8         10           Sewer (Non-regulated)         9         10           Merchandising, jobbing and contract work         10         10           Other (specify):         11         1           NONE         1         1           Total (Acct. 143):         0         1           Receivables from Municipality (145):         0         1           NONE         1         1         1           Total (Acct. 145):         0 <td< th=""><th>Particulars (a)</th><th>Balance End of Year (b)</th><th></th></td<>	Particulars (a)	Balance End of Year (b)	
Total (Acct. 123):         0           Other Investments (124):         2           NONE         0           Total (Acct. 124):         0           Special Funds (125):         3           NONE         3           Total (Acct. 125):         0           Notes Receivable (141):         0           CONET         4           Total (Acct. 141):         0           Customer Accounts Receivable (142):         5,606         5           Sewer (Regulated)         5,606         6           Sewer (Regulated)         7         6           Other (specify):         5,606         6           NONE         5,606         6           Other Accounts Receivable (143):         5,606         6           Other Accounts Receivable (143):         5,606         6           Other Accounts Receivable (143):         9         6           Other Accounts Receivable (143):         9         6           Sewer (Non-regulated)         9         9           Merchandising, jobbing and contract work         9         1           Other (specify):         1         1           Total (Acct. 143):         0         1	Investment in Municipality (123):		
Other Investments (124):         2         2         7 total (Acct. 124):         0         2         2         2         3         3         3         1 total (Acct. 125):         0         3         3         1 total (Acct. 125):         0         3         1 total (Acct. 125):         0         3         1 total (Acct. 141):         0         4         7 total (Acct. 141):         0         5         6         6         5         6         6         5         6         6         5         6         6         6         7         7         6         5         6         6         7         7         7         7         7         7         7         7         7         7         7         7         9         7         8         7         1 <td></td> <td>0</td> <td>1</td>		0	1
NONE         2           Total (Acct. 124):         0           Special Funds (125):         3           NONE         3           Total (Acct. 125):         0           Notes Receivable (141):         4           Total (Acct. 141):         0           Customer Accounts Receivable (142):         5,606         5           Water         5,606         5           Electric         6         6           Sewer (Regulated)         7         7           Other (specify):         8         7           NONE         5,606         8           Total (Acct. 142):         5,606         8           Other Accounts Receivable (143):         5         8           Sewer (Non-regulated)         9         Merchandising, jobbing and contract work         10         10           Other (specify):         NONE         11         1         10         10           Receivables from Municipality (145):         NONE         12         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1		<u> </u>	-
Total (Acct. 124):         0           Special Funds (125):         3           NONE         3           Total (Acct. 125):         0           Notes Receivable (141):         4           Total (Acct. 141):         0           Customer Accounts Receivable (142):         5,606         5           Electric         5,606         5           Sower (Regulated)         7         7           Other (specify):         8         7           NONE         5,606         9           Other Accounts Receivable (143):         9         8           Sewer (Non-regulated)         9         9           Merchandising, jobbing and contract work         9         9           Other (specify):         9         10           WONE         1         1           Total (Acct. 143):         0         1           Receivables from Municipality (145):         0         1           Receivables from Municipality (145):         0         1           Total (Acct. 145):         0         1           NONE         1         1         1           Total (Acct. 145):         0         1           Extraordinary Property Losses (			2
NONE         3           Total (Acct. 125):         0           Notes Receivable (141):         4           Total (Acct. 141):         0           Customer Accounts Receivable (142):         5,606         5           Electric         6           Sewer (Regulated)         7         7           Other (specify):         8         7           NONE         5,606         7           Other Accounts Receivable (143):         5,606         6           Other Accounts Receivable (143):         9         10           Merchandising, jobbing and contract work         9         10           Other (specify):         1         1           NONE         1         1           Total (Acct. 143):         0         1           Receivables from Municipality (145):         0         1           NONE         1         2           Total (Acct. 145):         0         1           Prepayments (165):         0         1           NONE         1         3         1           Total (Acct. 165):         0         1           Extraordinary Property Losses (182):         1         1           NONE		0	
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NONE         4         Total (Acct. 141):         0           Customer Accounts Receivable (142):         5         6         5           Electric         6         5         6         5         6         5         6         7         8         7         7         7         8         7         9         8         7         9         8         7         9         8         7         9         8         7         9         8         7         9         8         7         9         8         7         9         8         7         9         9         9         9         9 <td>Total (Acct. 125):</td> <td>0</td> <td>_</td>	Total (Acct. 125):	0	_
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Electric         6           Sewer (Regulated)         7           Other (specify):         8           Total (Acct. 142):         5,606           Other Accounts Receivable (143):         9           Sewer (Non-regulated)         9           Merchandising, jobbing and contract work         10           Other (specify):         11           NONE         11           Total (Acct. 143):         0           Receivables from Municipality (145):         0           NONE         1           Total (Acct. 145):         0           Prepayments (165):         0           Extraordinary Property Losses (182):         0           NONE         14           Total (Acct. 182):         0           Other Deferred Debits (183):         0	Customer Accounts Receivable (142):		_
Sewer (Regulated)         7           Other (specify):         8           Total (Acct. 142):         5,606           Other Accounts Receivable (143):         9           Sewer (Non-regulated)         9           Merchandising, jobbing and contract work         10           Other (specify):         11           NONE         11           Total (Acct. 143):         0           Receivables from Municipality (145):         0           NONE         12           Total (Acct. 145):         0           Prepayments (165):         0           Prepayments (165):         0           Extraordinary Property Losses (182):         0           NONE         14           Total (Acct. 182):         0           Other Deferred Debits (183):         0		5,606	5
Other (specify):         NONE         8           Total (Acct. 142):         5,606           Other Accounts Receivable (143):         9           Sewer (Non-regulated)         9           Merchandising, jobbing and contract work         10           Other (specify):         NONE         11           Total (Acct. 143):         0         11           Receivables from Municipality (145):         NONE         12           Total (Acct. 145):         0         12           Prepayments (165):         0         13           NONE         0         13           Extraordinary Property Losses (182):         0         14           NONE         0         14           Total (Acct. 182):         0         0           Other Deferred Debits (183):         0         0			_
NONE         8           Total (Acct. 142):         5,606           Other Accounts Receivable (143):         9           Sewer (Non-regulated)         9           Merchandising, jobbing and contract work         10           Other (specify):         11           NONE         11           Total (Acct. 143):         0           Receivables from Municipality (145):         0           NONE         12           Total (Acct. 145):         0           Prepayments (165):         0           Extraordinary Property Losses (182):         0           Extraordinary Property Losses (182):         0           NONE         0           Total (Acct. 182):         0           Other Deferred Debits (183):         0			7
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Sewer (Non-regulated)         9           Merchandising, jobbing and contract work         10           Other (specify):           NONE         11           Total (Acct. 143):         0           Receivables from Municipality (145):           NONE         12           Total (Acct. 145):         0           Prepayments (165):           NONE         13           Total (Acct. 165):         0           Extraordinary Property Losses (182):         0           NONE         14           Total (Acct. 182):         0           Other Deferred Debits (183):         15		5,606	_
Merchandising, jobbing and contract work       10         Other (specify):         NONE       11         Total (Acct. 143):       0         Receivables from Municipality (145):         NONE       12         Total (Acct. 145):       0         Prepayments (165):         NONE       13         Total (Acct. 165):       0         Extraordinary Property Losses (182):         NONE       14         Total (Acct. 182):       0         Other Deferred Debits (183):       0         NONE       15	Other Accounts Receivable (143):		
Other (specify):         NONE       11         Total (Acct. 143):       0         Receivables from Municipality (145):         NONE       12         Total (Acct. 145):       0         Prepayments (165):         NONE       13         Total (Acct. 165):       0         Extraordinary Property Losses (182):         NONE       14         Total (Acct. 182):       0         Other Deferred Debits (183):       0         NONE       15	,		
NONE       11         Receivables from Municipality (145):         NONE       12         Total (Acct. 145):       0         Prepayments (165):         NONE       13         Total (Acct. 165):       0         Extraordinary Property Losses (182):         NONE       14         Total (Acct. 182):       0         Other Deferred Debits (183):         NONE       15			_ 10
Total (Acct. 143):       0         Receivables from Municipality (145):       12         NONE       12         Prepayments (165):       0         NONE       13         Total (Acct. 165):       0         Extraordinary Property Losses (182):         NONE       14         Total (Acct. 182):       0         Other Deferred Debits (183):         NONE       15			11
Receivables from Municipality (145):   NONE		0	• • •
NONE       12         Total (Acct. 145):       0         Prepayments (165):         NONE       13         Total (Acct. 165):       0         Extraordinary Property Losses (182):       NONE         NONE       0         Other Deferred Debits (183):       0         NONE       15	· · · · · ·		-
Prepayments (165):         NONE       13         Total (Acct. 165):       0         Extraordinary Property Losses (182):         NONE       14         Total (Acct. 182):       0         Other Deferred Debits (183):         NONE       15			12
NONE       13         Total (Acct. 165):         Extraordinary Property Losses (182):         NONE       14         Total (Acct. 182):         Other Deferred Debits (183):         NONE       15	Total (Acct. 145):	0	-
Total (Acct. 165):         Extraordinary Property Losses (182):         NONE       14         Total (Acct. 182):       0         Other Deferred Debits (183):         NONE       15	Prepayments (165): NONE		13
NONE       14         Total (Acct. 182):       0         Other Deferred Debits (183):       15		0	_
Total (Acct. 182):         0           Other Deferred Debits (183):         15	Extraordinary Property Losses (182):		14
NONE 15		0	
NONE 15	Other Deferred Debits (183):		_
Total (Acct. 183): 0			15
	Total (Acct. 183):	0	

### **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Payables to Municipality (233):		
EXPENSE PAID BY GENERAL FUND	161,112	16
Total (Acct. 233):	161,112	_
Other Deferred Credits (253):		
NONE		17
Total (Acct. 253):	0	_

### **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						_
Utility Plant in Service	168,976	0	0	0	168,976	1
Materials and Supplies	150	0	0	0	150	2
Other (specify):						
					0	3
Less Average:						
Reserve for Depreciation	79,468	0	0	0	79,468	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	53,635	0	0	0	53,635	6
Other (specify):						
					0	7
Average Net Rate Base	36,023	0	0	0	36,023	
Net Operating Income	4,745	0	0	0	4,745	8
Net Operating Income as a percent of						
Average Net Rate Base	13.17%	N/A	N/A	N/A	13.17%	

# **RETURN ON PROPRIETARY CAPITAL COMPUTATION**

- 1. The data used in calculating proprietary capital are averages.
- 2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
Average Proprietary Capital		
Capital Paid in by Municipality	12,501	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	(125,736)	3
Other (Specify):		4
Total Average Proprietary Capital	(113,235)	
Net Income		
Net Income	3,444	5
THE CHIOCHE		,

# IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:
1. Acquisitions.
2. Leaseholder changes.
3. Extensions of service.
4. Estimated changes in revenues due to rate changes.
5. Obligations incurred or assumed, excluding commercial paper.
6. Formal proceedings with the Public Service Commission.
7. Any additional matters.

### **FINANCIAL SECTION FOOTNOTES**

### Identification and Ownership - Contacts (Page iv)

June 22, 2000

Mr. Jerry W. Carlton, Clerk Treasurer Hancock Municipal Water Utility 420 North Jefferson Street P.O. Box 154 Hancock, WI 54943-0154

1999 Analytical Review DWCCA-2450-PJL

Dear Mr. Carlton:

The Public Service Commission has completed their analytical review of your 1999 annual report. The primary purpose of our analytical review is to detect possible accounting related errors and to identify significant fluctuations from prior year's data, which are not sufficiently explained in the footnotes of your annual report. Our review did not identify any such issues. We are closing the review of your 1999 annual report.

Thank you for your efforts in preparing your 1999 annual report. If you have any questions, please feel free to contact me at (608) 267-9198.

Sincerely,

Peter J. Leege Financial Specialist Division of Water, Compliance, and Consumer Affairs

PJL:tlk:w:\compl\Analytical Reviews\1999 analytical review letters\no prob CEM.doc

cc: Mr. Theron S. Gardner, Village President

# **WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)	
Operating Revenues Sales of Water		
Sales of Water (460-467)	34,644	1
Total Sales of Water	34,644	
Other Operating Revenues		
Forfeited Discounts (470)	132	2
Other Water Revenues (474)	0	3
Amortization of Construction Grants (475)	0	4
Total Other Operating Revenues	132	_
Total Operating Revenues	34,776	•
Operation and Maintenenance Expenses		
Plant Operation and Maintenance Expenses (600-660)	16,121	5
General Operating Expenses (680-690)	6,767	6
Total Operation and Maintenenance Expenses	22,888	•
Other Operating Expenses		
Depreciation Expense (403)	3,368	7
Amortization Expense (404)		8
Taxes (408)	3,775	9
Total Other Operating Expenses	7,143	
Total Operating Expenses	30,031	
NET OPERATING INCOME	4,745	=

### **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Bulk sales should be account 460.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				
Residential	155	7,241	18,519	4
Commercial	19	1,883	3,708	5
Industrial	1	20	85	6
Total Metered Sales to General Customers (461)	175	9,144	22,312	
Private Fire Protection Service (462)	0			7
Public Fire Protection Service (463)	1		11,474	8
Other Sales to Public Authorities (464)	5	250	858	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	181	9,394	34,644	:

# **SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.	
--	--

Thousands of
Customer Name Point of Delivery Gallons Sold Revenues

(a) (b) (c) (d)

NONE

# **OTHER OPERATING REVENUES (WATER)**

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)		
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1)	11,474	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify): NONE		4
Total Public Fire Protection Service (463)	11,474	
Forfeited Discounts (470):		•
Customer late payment charges	132	5
Other (specify): NONE		6
Total Forfeited Discounts (470)	132	•
Other Water Revenues (474):		•
Return on net investment in meters charged to sewer department		7
Other (specify): NONE		8
Total Other Water Revenues (474)	0	•
Amortization of Construction Grants (475):		•
NONE		9
Total Amortization of Construction Grants (475)	0	-

# **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
PLANT OPERATION AND MAINTENANCE EXPENSES		
Salaries and Wages (600)	9,842	
Purchased Water (610)		
Fuel or Power Purchased for Pumping (620)	1,979	
Chemicals (630)	614_	
Supplies and Expenses (640)	2,919	
Repairs of Water Plant (650)	720	
Transportation Expenses (660)	47	
Total Plant Operation and Maintenance Expenses	16,121	
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)	5,442	
Office Supplies and Expenses (681)	42	
Outside Services Employed (682)	950	
Insurance Expense (684)	148	
Employees Pensions and Benefits (686)		
Regulatory Commission Expenses (688)		
Miscellaneous General Expenses (689)	185	
Uncollectible Accounts (690)		
Total General Operating Expenses	6,767	
3 P		

# **TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		3,020	_ 1
Less: Local and School Tax Equivalent on			2
Meters Charged to Sewer Department			
Net property tax equivalent		3,020	
Social Security		696	3
· · · · · · · · · · · · · · · · · · ·			•
PSC Remainder Assessment		59	4
Other (specify):			
NONE			5
Total tax expense	_	3,775	

### PROPERTY TAX EQUIVALENT (WATER)

- 1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- 2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- 3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- 4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
- 5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- 6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.069(1)(c). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
- 7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
County name			Waushara			1
SUMMARY OF TAX RATES						2
State tax rate	mills		0.258289			3
County tax rate	mills		8.691728			4
Local tax rate	mills		11.214967			5
School tax rate	mills		12.609494			6
Voc. school tax rate	mills		2.065120			7
Other tax rate - Local	mills		0.000000			8
Other tax rate - Non-Local	mills		0.000000			
Total tax rate	mills		34.839598			10
Less: state credit	mills		2.206145			11
Net tax rate	mills		32.633453			12
PROPERTY TAX EQUIVALENT CALC	ULATIO	N				 13
Local Tax Rate	mills		11.214967			14
Combined School Tax Rate	mills		14.674614			 15
Other Tax Rate - Local	mills		0.000000			16
Total Local & School Tax	mills		25.889581			17
Total Tax Rate	mills		34.839598			 18
Ratio of Local and School Tax to Total	al dec.		0.743108			19
Total tax net of state credit	mills		32.633453			20
Net Local and School Tax Rate	mills		24.250177			21
Utility Plant, Jan. 1	\$	160,661	160,661			22
Materials & Supplies	\$	150	150			23
Subtotal	\$	160,811	160,811			24
Less: Plant Outside Limits	\$	0	0			25
Taxable Assets	\$	160,811	160,811			26
Assessment Ratio	dec.		0.774318			27
Assessed Value	\$	124,519	124,519			28
Net Local & School Rate	mills		24.250177			29
Tax Equiv. Computed for Current Year	ır \$	3,020	3,020			30
Tax Equivalent per 1994 PSC Report	\$					31
Any lower tax equivalent as authorized						32
by municipality (see note 6)	\$	3,020				33
Tax equiv. for current year (see note	6) \$	3,020				34

### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT	(~)	(0)	
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		 3
Total Intangible Plant	0	0	_
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	214		_ 4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		_ 6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	6,230		_ 8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	6,444	0	-
PUMPING PLANT			
Land and Land Rights (320)	0		_ 12
Structures and Improvements (321)	9,364		13
Boiler Plant Equipment (322)	0		_ 14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	3,630		17
Diesel Pumping Equipment (326)	0		_ 18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	1,608		_ 20
Total Pumping Plant	14,602	0	-
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		_ 22
Water Treatment Equipment (332)	0		23
Total Water Treatment Plant	0	0	_
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	375		_ 24
Structures and Improvements (341)	0		25

## **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
INTANGIBLE PLANT			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
Total Intangible Plant	0	0	0
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			214 4
Structures and Improvements (311)			0 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			6,230 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			0 10
Other Water Source Plant (317)			0 11
Total Source of Supply Plant	0	0	6,444
PUMPING PLANT Land and Land Rights (320)			0_12
Structures and Improvements (321)			9,364 13
Boiler Plant Equipment (322)			0 14
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			0 16
Electric Pumping Equipment (325)			3,630 17
Diesel Pumping Equipment (326)			0 18
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			1,608 20
Total Pumping Plant	0	0	14,602
WATER TREATMENT PLANT			
Land and Land Rights (330)			0 21
Structures and Improvements (331)			0 22
Water Treatment Equipment (332)			0 23
Total Water Treatment Plant	0	0	0
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			375 24
Structures and Improvements (341)			0 25

### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT	. , ,		
Distribution Reservoirs and Standpipes (342)	19,774		26
Transmission and Distribution Mains (343)	67,411	12,121	27
Fire Mains (344)	0		28
Services (345)	20,252	3,428	29
Meters (346)	13,579	206	30
Hydrants (348)	12,062	875	31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	133,453	16,630	_
GENERAL PLANT			
Land and Land Rights (370)	0		33
Structures and Improvements (371)	0		34
Office Furniture and Equipment (372)	0		35
Computer Equipment (372.1)	0		36
Transportation Equipment (373)	0		37
Other General Equipment (379)	6,162		38
Other Tangible Property (390)	0		39
Total General Plant	6,162	0	_
Total utility plant in service directly assignable	160,661	16,630	_
Common Utility Plant Allocated to Water Department	0		40
Total utility plant in service	160,661	16,630	=

## **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				_
Distribution Reservoirs and Standpipes (342)			19,774	26
Transmission and Distribution Mains (343)			79,532 2	27
Fire Mains (344)			0 2	28
Services (345)			23,680	29
Meters (346)			13,785	30
Hydrants (348)			12,937	31
Other Transmission and Distribution Plant (349)			0 3	32
Total Transmission and Distribution Plant	0	0	150,083	
GENERAL PLANT Land and Land Rights (370) Structures and Improvements (371) Office Furniture and Equipment (372) Computer Equipment (372.1) Transportation Equipment (373) Other General Equipment (379)			0 0 0 3	33 34 35 36 37
Other Tangible Property (390)			0 3	39
Total General Plant	0	0	6,162	
Total utility plant in service directly assignable	0	0	177,291	
Common Utility Plant Allocated to Water Department			0 4	40
Total utility plant in service	0	0	177,291	

# SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Sources	Ωf	Water	Supply
Sources	UI.	vvalei	JUDDIV

	Sc	ources of Water Sup	ply		
Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)	
January			772	772	
February			688	688	- :
March			726	726	- ;
April			718	718	_ 4
May			1,071	1,071	- ;
June			1,193	1,193	- (
July			1,127	1,127	
August			879	879	_ {
September			1,029	1,029	_
October			777	777	10
November			779	779	_ 1 <sup>.</sup>
December			745	745	_ <b>1</b> :
Total for year	0	0	10,504	10,504	_
Less: Measured or e	estimated water used in mai	n flushing and water t	treatment during year	100	_ 1:
Less: Other utility us	se e				_ 14
Other utility use expla	anation:				_ 1
Water pumped into d	listribution system			10,404	_ 10
Less: Water sold				9,394	1
Losses and unaccou	nted for			1,010	_ 18
Percent unaccounted	d for to the nearest whole pe	ercent (%)		10%	19
If more than 25%, inc	dicate causes and state wha	at action has been tak	en to reduce water loss	s:	20
Maximum gallons pu	mped by all methods in any	one day during repor	rting year	80	_ 2 <sup>.</sup>
Date of maximum:	1/9/1999				2
Cause of maximum: Unknown					
Minimum gallons pur	nped by all methods in any	one day during report	ting year	15	24
<u> </u>	1/8/1999		_ •		2
Total KWH used for p	oumping for the year			14,560	2
If water is purchased				·	2
·	Point of Delivery:				28
	•				

# **SOURCES OF WATER SUPPLY - GROUND WATERS**

Location (a)	Identification Number (b)	•	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
135 EAST NORTH LAKE STREET	1	651	6	864,000	Yes	- 1

### **SOURCES OF WATER SUPPLY - SURFACE WATERS**

	Intakes			
Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)

NONE 1

### **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	ELECTRIC	GASOLINE	1
Location	EAST NORTH LAKE STREETE	AST NORTH LAKE STREET	2
Purpose	Р	S	3
Destination	R	D	4
Pump Manufacturer	US MOTOR	DIMING	5
Year Installed	1958	1958	6
Туре	VERTICAL TURBINE	VERTICAL TURBINE	7
Actual Capacity (gpm)	300	350	8
Pump Motor or			9
Standby Engine Mfr	US MOTOR	AC	10
Year Installed	1958	1958	11
Туре	ELECTRIC	NATURAL GAS	12
Horsepower	30	60	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Туре			20
Actual Capacity (gpm)			21
Pump Motor or			22
Standby Engine Mfr			23
Year Installed			24
Туре			25
Horsepower			26

Date Printed: 04/22/2004 12:27:29 PM

### **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	1			1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2 3
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET			4 5
Year constructed	1958			6
Primary material (earthen, steel, concrete, other)	STEEL			7
Elevation difference in feet (See Headnote 3.)	135			9 10
Total capacity in gallons	50,000			11
WATER TREATMENT PLANT Disinfection, type of equipment (gas, liquid, powder, other)  Points of application (wellhouse, central facilities,				12 13 14 15 16
booster station, other) Filters, type (gravity, pressure, other, none)				17 18 19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)				20 21 22
Is a corrosion control chemical used (yes, no)?				23 24
Is water fluoridated (yes, no)?				25

### **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

Pipe Material (a)		_	Number of Feet							
	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)			
M	D	6.000	15,611	0	0	0	15,611	_ 1		
M	D	8.000	1,164	480	0	0	1,644	2		
Total Within Municipality			16,775	480	0	0	17,255	_		
Total Utility		=	16,775	480	0	0	17,255	_		

#### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)
M	0.750	175	1	0	0	176	
M	1.000	6	1	0	0	7	
M	1.500	3	0	0	0	3	_
М	2.000	1	0	0	0	1	
Total Utili	ty	185	2	0	0	187	0

Date Printed: 04/22/2004 12:27:29 PM See attached schedule footnote.

#### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).

**Number of Utility-Owned Meters** 

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.750	175	1	0	0	176	10	1
1.000	5	1	0	0	6	0	2
1.500	4	0	0	0	4	0	3
2.000	1	0	0	0	1	0	4
Total:	185	2	0	0	187	10	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)		Total (o)	
0.750	152	17	1	2	0	4	176	_ 1
1.000	2	3	0	1	0	0	6	2
1.500	0	1	0	2	0	1	4	_ 3
2.000	0	1	0	0	0	0	1	4
Total:	154	22	1	5	0	5	187	

#### **HYDRANTS AND DISTRIBUTION SYSTEM VALVES**

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						-
Outside of Municipality	0				0	1
Within Municipality	32	1			33	2
Total Fire Hydrants	32	1	0	0	33	=
Flushing Hydrants						
	1				1	3
<b>Total Flushing Hydrants</b>	1	0	0	0	1	_

Wis. Admin. Code § 185.87 requires that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Report the number operated during the year

Number of hydrants operated during year: 1

Number of distribution system valves end of year: 28

Number of distribution valves operated during year: 4

### WATER OPERATING SECTION FOOTNOTES

### **Property Tax Equivalent (Water) (Page W-07)**

Resolution #1997-06, Reducing the Tax Equivalent Payable to the Village of Hancock by the Hancock Water Utility, adopted by Village of Hancock Board of Trustees on 7-14-1997. This amount was forgiven, Line 9, page F-2.

#### Water Mains (Page W-15)

The addition of 480 feet of water main was financed through General Fund Water Reserve account established several years ago to promote development of the village.

#### Water Services (Page W-16)

New services were charged \$400 each.